

MENDOCINO COUNTY YOUTH PROJECT
Board of Directors
Meeting Minutes
April 19th, 2017 Wednesday

BOARD MEMBERS ATTENDING: (=PRESENT, =ABSENT)

<input checked="" type="checkbox"/> Jim Brown, CHAIR	<input type="checkbox"/> Warren Galletti	<input type="checkbox"/> Brent Cushenbery
<input checked="" type="checkbox"/> Chris Dewey, Alt.	<input type="checkbox"/> Antonio Lopez, Alt.	<input type="checkbox"/> Scott Carson
<input checked="" type="checkbox"/> Rebecca Walker	<input checked="" type="checkbox"/> Mark Westerburg	<input type="checkbox"/> Jason Iversen
<input type="checkbox"/> Caroline Carine, Alt.	<input type="checkbox"/> Alternate	<input checked="" type="checkbox"/> Beth Kirkley, Alt.

STAFF PRESENT: Joanna Olson, Executive Director; Mandie Rojas, CFO and Randi Sanchez Mellus, HR Manager

CALL TO ORDER Jim Brown called the meeting to order at 7:56 am.

PUBLIC INPUT
None

PAST MINUTES/AGENDA

- Approval of February 15, 2017 minutes (Chris Dewey motions to approve, Beth Kirkley seconds)
- Approval of March 15, 2017 agenda (Chris Dewey motions to approve, Mark Westerburg seconds)
- Approval of March 15, 2017 minutes (Beth Kirkley motions, Chris Dewey seconds)
- Approval of April 19, 2017 Agenda (Chris Dewey motions, Beth Kirkley seconds)

EXECUTIVE DIRECTOR & PROGRAM REPORTS

Executive Director, Joanna Olson reported the following:

- Executive Director and FES Program Manager had decided to step away from FES due to grant that didn't pay enough and drained resources. ED proposed to Mendocino County Superior Court to independently fund the program, and they approved. Funding will now go directly into services and not grant requirements.
- Title IV-E contract will continue
- New Beginnings will continue but with new overview, increase in MCOE youth at the campus. New Beginnings has asked to continue contract for therapist Sean Re, but he is currently displaced due to MCOE wanting his office for their staff. MCYP will meet with Probation to review. MCYP has encountered an issue in the community, with Juv. Probation not giving consequences and not sighting the youth. Joanna has seen this trend over the last year, with other board members stating they have
- Medi-Cal contract has increased again, by \$50k. There has been a steady increase with continued conversations between Executive Directors of MCYP and RCS.
- PEI contract may decrease by \$25k which will reduce FTEs of staff. This funding will be slightly offset by Inland PEI anticipating receiving increase contracts with South Valley and Eagle Peak.
- South coast services are high need, fights, assaults, truancy issues
- School contract at MCOE may lapse and be cut, as they are trimming services.
- North County Youth Worker, Billy Hetherington is leaving and MCYP is in the hiring process for that position.
- Another proposal is out to Papu in Ukiah for opioid use.
- Joanna will be submitting Basic center later this year, and she has signed up for webinars to educate herself on new trends and tips in Federal grant writing.
- MCYP has decided not to submit for the TLP grant, as Camille with RCS will be submitting and it's too competitive to attempt.

- MCYP will be resubmitting to DA office to continue funding for services in the counseling department which meets gaps in last quarter.
- Strategic Planning process is moving along. Newly hired Strategic Plan Facilitator, Charlie Seltzer, has met with Board Chair Jim Brown, will be attending all staff, and revisiting staff survey. He will review the Stakeholders survey results soon.
- Lim Levine Legacy Scholarships have been distributed to the County schools and community, we have received several back, with deadline to submit being May 12. MFYS Board will be reviewing and selecting winner at the end of May.
- Joanna presented board with a list of community meetings and or trainings MCYP attends. Joanna asked board for recommendations of community meetings the agency should be attending that we are not currently.
- Joanna shared that there will be a shift in clinical supervision on the south coast. Andrea Robideau, with Safe Generations will be doing supervision with that area starting this summer, as well as continuing supervision with the rest of PEI.
- 16 community partners have drafted a plan for SOS development within the community. Brought in Native, Casa, TFS, another. Would like to see probation and others included as well.

Pay Scale Analysis Discussion:

- MCYP CFO, Mandie Rojas, presented the pay scale analysis she has done with comparison to Tapestry as they are closest to us and we have received their scales.
- Mandie explained to the board, the scales and graphs.
- Mandie recommended adjusting with an increase any positions that are over 20% difference. The exception to this is the HR manager position and program managers, based on the dual role capacity. Joanna asked if we move away from dual roles, we could increase that Pascale wages. Mandie agrees that could happen.
- Becky asked for clarification on why we compare to TFS. Joanna explains this connection, as they are like a sister agency to us and are as close as we can compare as far as services are concerned.
- CFO shares bottom line recommendation of increases being with the Fiscal Specialist, Support Counselor/Care Manager, Senior Youth Worker, and Executive Director.
- Chris Dewey asked when we would implement these changes and pointed out the missing piece is looking at next year's budget.
- Jim suggested everyone sit on this info. Jim stressed that they make sure all regular board members have a chance to review.
- Joanna asked that when they each board member reviews, that they notice this is just closing the gap and not making equal. Chris asked to include this on next board meeting agenda again for further discussion.
- Mandie stated that by June she will have a budget draft for 17-18.

Auditor Proposal Review:

- CFO would like to have board review but would like to wait on any decisions until MCYP receives other proposals.
- Joanna stated that MCYP has had Robertson's for a longtime. When ideally the agency should be rotating and we haven't for a while. MCYP is not easy to audit because of JPA status.
- Jim suggested next month MCYP will bring this to the board as action item. Asks that Randi send out a nudge to review audit proposals and pay scales.
- Jim asked Randi to contact references of proposed auditors.

ACTION ITEMS:

- Staywell Health Plan JPA approval. Jim motions to approve, no opposition.

OTHER BUSINESS:

- Jim asked about Levine House. He stated he has seen little to no activity. Joanna shared that it is because there are no incidents. Joanna shared that the program is doing well, partly because of the location.

CLOSED SESSION

None

ADJOURNMENT

Board Chair, Jim Brown, adjourned the meeting at 8:43 a.m.

NEXT MEETING

May 17th, 2017, 7:45 a.m. at MCYP

Minutes submitted by: Randi Sanchez, Human Resources Manager