

**MENDOCINO COUNTY YOUTH PROJECT**  
**Board of Directors**  
**Meeting Minutes**  
**May 17<sup>th</sup>, 2017 Wednesday**

**BOARD MEMBERS ATTENDING:** (=PRESENT, =ABSENT)

<input checked="" type="checkbox"/> Jim Brown, CHAIR	<input checked="" type="checkbox"/> Warren Galletti	<input type="checkbox"/> Brent Cushenbery
<input checked="" type="checkbox"/> Chris Dewey, Alt.	<input type="checkbox"/> Antonio Lopez, Alt.	<input type="checkbox"/> Scott Carson
<input checked="" type="checkbox"/> Rebecca Walker	<input checked="" type="checkbox"/> Mark Westerburg	<input checked="" type="checkbox"/> Jason Iversen
<input type="checkbox"/> Caroline Carine, Alt.	<input type="checkbox"/> Alternate	<input type="checkbox"/> Beth Kirkley, Alt.

**STAFF PRESENT:** Joanna Olson, Executive Director; Mandie Rojas, CFO and Randi Sanchez Mellus, HR Manager

**CALL TO ORDER** Jim Brown called the meeting to order at 7:46 am.

**PUBLIC INPUT**  
None

**PAST MINUTES/AGENDA**

- Approval of April 19, 2017 minutes (Chris Dewey motions to approve, Jim Brown seconds)
- Approval of May 17, 2017 agenda (Jason Iversen motions to approve, Warren Galletti seconds)

**EXECUTIVE DIRECTOR & PROGRAM REPORTS**

Executive Director, Joanna Olson reported the following:

- Projects that MCYP will present projected budget for new fiscal year by the end of June.
- Gordon Oslund, Principal at Ukiah High is considering services, and Carter has been working with him on that.
- Joanna goes over contracts that are included in her report.
- County contracts are for three years, so they are just continuing from the previous year.
- Foundations contract continues. Joanna will be meeting with Jack Wahn to discuss referrals.
- Changes in Passages contract has to do with Sean's space. Working with Jack Wahn to see what office can be used at probation or elsewhere.
- Looking into Street Outreach to see if it is viable.
- RCS plans to apply for the TLP grant and MCYP cannot compete as well.
- Strategic Plan is moving forward. All staff presentation by Charlie Seltzer went great, morale was up.
- Charlie will facilitate a leadership retreat in the summer. Young managers could use this training.
- Jim Levine Legacy Scholarship will select 6 students, ask is out for donations. \$6k goal
- MCYP is nominee for non-profit of the year.
- Joanna continues to work with Charlie on leadership training.
- Today and tomorrow SOS is holding trainings here in Ukiah. Community leadership team is moving forward, with 18 attendees.
- May 19 attending many of MCYP and Tapestry staff will be attending the Bruce Perry training in Napa.

Due to time constraints and agenda, Jim asked to move on to other items, as individual program reports are in the packet and board members have read them.

#### Pay Scale Analysis Discussion:

- Mandie reviews her attachments from last month for continued discussion on pay scales.
- Becky asks for clarification on PERS and how employees qualify for that. Mandie responds, MCYP is under MCOE umbrella and shares the insurance benefits as well as PERS. Joanna clarifies MCYP is trying to get closer to these other agencies pay not meet.
- Jason suggests that there is a 30% increase to PERS. Mandie states that has not been mentioned to MCYP.
- Becky states that everyone must up pay ranges with the minimum wage increase.
- Jason shares that PERS will increase 15% in the next fiscal year.
- Jim asks to get more unanswered questions regarding PERS increase and bring this back to the next meeting.
- Jason asks to put long term fiscal impact on attachment 5.

#### **ACTION ITEMS:**

Mandie goes over auditor recommendations from MCOE. MCOE works with *Nigro & Nigro* the most.

- Warren states that he is familiar with *Nigro & Nigro*.
- Joanna shares that our current auditors are slower than we prefer.
- Warren shares his experience with *Nigro & Nigro*, and he is happy with them.
- Mandie asks board for a vote but with no recommendation from her.
- Jim recommends that we use who the county uses.
- Chris Dewey motions to approve using *Nigro & Nigro*, Warren Galletti seconds. All in favor, no opposing.

#### **OTHER BUSINESS:**

None

#### **CLOSED SESSION**

Capacity Building

#### **ADJOURNMENT**

Board Chair, Jim Brown, adjourned the meeting at 8:43 a.m.

#### **NEXT MEETING**

**June 21st, 2017, 7:45 a.m. at MCYP**

**Minutes submitted by:** Randi Sanchez, Human Resources Manager