

MENDOCINO COUNTY YOUTH PROJECT
Board of Directors
Meeting Minutes
June 21st, 2017 Wednesday

BOARD MEMBERS ATTENDING: (=PRESENT, =ABSENT)

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Jim Brown, CHAIR | <input type="checkbox"/> Warren Galletti | <input checked="" type="checkbox"/> Brent Cushenbery |
| <input type="checkbox"/> Chris Dewey, Alt. | <input type="checkbox"/> Antonio Lopez, Alt. | <input type="checkbox"/> Scott Carson |
| <input type="checkbox"/> Rebecca Walker | <input checked="" type="checkbox"/> Mark Westerburg | <input type="checkbox"/> Jason Iversen |
| <input type="checkbox"/> Caroline Carine, Alt. | <input type="checkbox"/> Alternate | <input checked="" type="checkbox"/> Beth Kirkley, Alt. |

STAFF PRESENT: Joanna Olson, Executive Director; and Randi Sanchez Mellus, HR Manager

CALL TO ORDER Jim Brown called the meeting to order at 7:50 am.

PUBLIC INPUT

None

PAST MINUTES/AGENDA

- Approval of May 17, 2017 minutes (Mark Westerburg motions to approve, Brent Cushenbery seconds)
- Approval of June 21, 2017 agenda (Brent Cushenbery motions to approve, Mark Westerburg seconds)

EXECUTIVE DIRECTOR & PROGRAM REPORTS

Joanna reported on the following:

- 2.4 million, plus projected contracts, increase staffing with the increase in funding
- Joanna and PEI team are drafting BCP proposal. MCYP is asking for full award of \$200k. Believes to be the sole applicant in Mendocino County.
- MCYP will not submitting SOP grant. Joanna researched patterns for the SOP grant and found that 80% is given to urban areas, and it is very competitive.
- MCYP has a gap in funding due to proposal rejection from District Atty. Eyster. MCYP will re-apply for FY 2017-2018.
- Joanna plans to increase the funding received for the JLLS. Currently give \$500 to each student, but would like to award more students at \$500, or increase awards. Joanna shared the names of 2017 awardees.
- Joanna has met with Charlie and reviewed strategic plan, MCYP would like to schedule the August board meeting for two hours to present strategic plan to board.
- Management team is planning a retreat with Charlie for the summer. They will review book on Emotional Intelligence, with Charlie facilitating.
- Joanna is continuing with SOS, working closely with PEI.
- MCYP is moving towards providing clinical services in Point Arena. MCYP PEI will have more clinical supervision with Andrea at Safe Generations, to provide continuity with other PEI locations.
- MCYP supported and participated in trafficking workshop locally. Basic Center Program covers trafficking, and MCYP will be more involved going forward.
- Therapist are able to train for art therapy. MCYP is branching out and working with NCO.
- New hires: Ksenia Zhilyaeva, Youth Worker in Ukiah; Eliza Cantor, Youth Worker in Point Arena; Jesennia Garcia, Youth Worker in North County. Fiscal is in the process of hiring a .5 FTE employee.

- Patty Gallo with MCOE recently told CFO Mandie that there have been some challenges and brought to our attention that MCYP can no longer be a school district under MCOE. Which results in changing payroll to bi-monthly.
Joanna is concerned with the morale and adjustment with staff. Board conversation around this results in many not feeling this change is right.
Brent states that districts go in and out of how they pay. Brent questions why MCOE wants to make this shift; Joanna responded that a charter school has brought up the issue.
Beth says they should give one year notice, give people time to plan accordingly.
Joanna and Jim will continue conversation with MCOE following the board meeting.
- Planning a summer fun day for staff and families. Date TBD, on weekend.

Joanna presented CFO budget/ report due to Mandie Rojas absence:

- Audit is under review by Tom Simm, MFYS Board member.
- Audit for 2016/17 is contracted with Nigro and Nigro.
- 2017/18 budget projection is \$2.4 million, with net of \$38k. MCYP will present final budget in August. Right now it is only projected until contracts are, with signature.
- Basic Center Program grant is not built into this draft, would increase by \$150k
- YTD profit/loss projected net of \$15k that would rollover to reserves.

Joanna summarizes other program reports:

- Carla is summarizing PEI report for actual reading by superintendents. Once completed it will be given to superintendent and principals. PEI managers met and Carla compiling something that the superintendents would like read.
- MCYP and PEI has been improving data collecting system.
- PEI staff are taking vacations, when school is dismissed for the summer. Summer activities are conducted for students who are available locally, such as Carla working with probation youth.
- Levine House currently has 2 youth. Proposals to be developed to build capacity of services.
- Joanna reminded board that FES is no longer funded through judicial council, and now funded by MCHHSA /FCS, with the agency to hold a Memorandum of Understanding with the local court for family referrals for supervised visitation and parent education.
- Clinical Program continuing with Aikido program, expanding partnerships with schools and probation.
- Medi-Cal will be increased to be \$600k in the next fiscal year. Joanna and Mimine concur that the counseling services program can bill out \$750k and has shared this with Camille Schraeder.

ACTION ITEMS:

None

OTHER BUSINESS:

None

CLOSED SESSION

None

ADJOURNMENT

Board Chair, Jim Brown, adjourned the meeting at 8:32 a.m.

NEXT MEETING

August 16th, 2017, 7:45 a.m. at MCYP Board reminded that this meeting will include Strategic Plan.

Minutes submitted by: Randi Sanchez, Human Resources Manager