

MENDOCINO COUNTY YOUTH PROJECT
Board of Directors
Meeting Minutes
September 21st, 2016 Wednesday

BOARD MEMBERS ATTENDING: (=PRESENT, =ABSENT)

Jim Brown, CHAIR
 Chris Dewey, Alt.

Warren Galletti
 Antonio Lopez, Alt.

Miles Clark
 Brent Cushenbery, Alt

Rebecca Walker
 Caroline Carine, Alt.

Mark Westerburg
 Alternate

Jason Iversen
 Beth Kirkley, Alt.

STAFF PRESENT: Joanna Olson, Executive Director; Valenda Apperson, CFO; Randi Sanchez, Confidential Secretary

CALL TO ORDER Jim Brown called the meeting to order at 7:52 am.

PUBLIC INPUT

None

PAST MINUTES/AGENDA

- Approval of August 17, 2016 minutes (Jason Iversen motions to approve, Warren Galletti seconds)
- Approval of September 21, 2016 agenda (Warren Galletti motions to approve, Jason Iversen seconds)

EXECUTIVE DIRECTOR & PROGRAM REPORTS

- Board Members were reminded that Program Reports were provided in their board packet for their review.
- District Attorney funding requires more information from MCYP and the agency is providing that to them.
- Strategic Plan with Sue Haun in moving forward.
- The agency has openings for two part time Youth workers; one in Fort Bragg and one in Ukiah.
- Funding for Teen Peer Court on the coast continues to be researched.
- Amanda Archer applied and was chosen for the Levine House/Family Enhancement Services Program Manager position.
- The agency has two potential CFO candidates that are awaiting the official announcement of the position.
- Two staff went to the Trauma Informed Care training in San Diego.
- Joanna and several PEI staff will be attending the SOS conference in late October in Minnesota.
- Agency purchased a new van when the old van stopped running.
- Agency has been busy with participating in and planning for community events, Chili Cookoff, YAP coming up, preparing for Art event.

ACTION ITEMS:

1. Discussion on CFO pay scale presented:
 - Jason Iversen motions to approve CFO pay scale, Chris Dewey seconds motion.

OTHER BUSINESS:

- Valenda shares that many of the agency's positions pay scales are outdated and need to be increased in the near future.
- Jason requested that the agency look into lowering the step increase from 4% to 2% or 2.5%.
- Joanna questions how that will affect morale and current staff.

- Jason asked that MCYP present at next month's board meeting pay scales that reflect more steps in the pay scale with lower percentages between the steps.
- Jason also suggested lowering the ED step increase from 5% to 4%, equal to what the staff receives.
- Jim asks how the agency plans to cover increased pay rates.
- Valenda shares the budget, and explains how the agency has increased staff and deliverables, and billing out more medi-cal.
- Miles presents the idea of a freeze instead of lowering step increase percentage.
- Jim and Jason both suggest tabling the entire conversation at the meeting and bringing back for further discussion next month.

CLOSED SESSION

- Executive Director contract renewal was approved. A board decision was made, effective 2017 the Executive Director's step increase percentage will be equal with all MCYP employees.

ADJOURNMENT

Board Chair, Jim Brown, adjourned the meeting at 9:22 a.m. after closed session

NEXT MEETING

October 19th, 2016, 7:45 a.m. at MCYP

Minutes submitted by: Randi Sanchez, Administrative Confidential Secretary