

**MENDOCINO COUNTY YOUTH PROJECT**  
**Board of Directors**  
**Meeting Minutes**  
**June 20, 2018 Wednesday**

**BOARD MEMBERS ATTENDING:** (=PRESENT, =ABSENT)

<input checked="" type="checkbox"/> Jim Brown, CHAIR City Ukiah	<input checked="" type="checkbox"/> Barbara Bloom, MCOE	<input checked="" type="checkbox"/> Warren Galletti, PAUSD
<input checked="" type="checkbox"/> Chris Dewey, Alt.	<input type="checkbox"/> Damon Dickinson, Alt.	<input type="checkbox"/> Alt.
<input checked="" type="checkbox"/> Rebecca Walker, FBUSD	<input checked="" type="checkbox"/> Mark Westerburg, WUSD	<input type="checkbox"/> Jason Iversen, UUSD
<input type="checkbox"/> Caroline Carine, Alt.	<input type="checkbox"/> Alt.	<input checked="" type="checkbox"/> Beth Kirkley, Alt.

**STAFF PRESENT:** Joanna Olson, Executive Director; Randi Sanchez Mellus, Human Resources Manager; Mandie Rojas, CFO

**CALL TO ORDER** Jim Brown called the meeting to order at 7:47 am.

**PUBLIC INPUT**  
None

**PAST MINUTES/AGENDA**

- Approval of May 16, 2018 minutes (Warren Galletti, PAUSD, motions to approve, Barbara Bloom, MCOE seconds)
- Approval of June 20, 2018 agenda (Warren Galletti, PAUSD, motions to approve, Beth Kirkley, UUSD seconds)

**PROGRAM REPORTS**

Due to several action items on agenda, Board Chair, Jim Brown, requested skipping discussion of board reports and moving directly to discussion of action items. Board unanimously approves.

**ACTION ITEMS**

- Draft Budget 18-19

CFO, Mandie Rojas presented the Fiscal Year 18-19 draft budget, with proposed changes. Mandie reviewed changes in the budget with the budget reflecting concrete factors of shared funding sources and allocations of programs sectioned out by region, and staff those regions as needed per population.

Mandie also pointed out the \$13k profit even with the proposed pay increases.

Budget not approved due to reflecting proposed changes that are yet to be approved by the board.

- Pay Rate Increases/Revisions

CFO, Mandie, reviewed the analysis MCYP had conducted since April 2017. Fund balance has steadily increased, minimum wage is rising, as well as other county employer's wages. Mandie feels this increase is conservative, only changing key positions that are not competitive with similar agencies. Overall increases costing 2.7%

Board discussed the positions that are proposed an increase and the impact that change might have on agency morale.

Chris Dewey requested closed session to discuss.

**OTHER BUSINESS**

None

**CLOSED SESSION**

- Pay Scale Revisions Discussion
- Pay Rate Increases Discussion

Outcome: Ad Hoc Committee of Jason Iversen UUSD, Chris Dewey City of Ukiah and Rebecca Walker WUSD to review and discuss pay scale revision/increase. No approval for 18-19 budget, new position, pay scale revisions at this time.

**ADJOURNMENT**

Board Chair, Jim Brown, adjourned the meeting at 8:50 a.m.

**NEXT MEETING**

**July 18, 2018, 7:45 a.m. at MCYP**

**Minutes submitted by:** Randi Sanchez, Human Resources Manager