

**MENDOCINO COUNTY YOUTH PROJECT**  
**Board of Directors**  
**Meeting Minutes**  
**October 17, 2018 Wednesday**

**BOARD MEMBERS ATTENDING:** (=PRESENT, =ABSENT)

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Jim Brown, CHAIR City Ukiah<br><input type="checkbox"/> Chris Dewey, Alt. | <input checked="" type="checkbox"/> Barbara Bloom, MCOE<br><input type="checkbox"/> Damon Dickinson, Alt. | <input type="checkbox"/> Warren Galletti, PAUSD<br><input type="checkbox"/> Alt.                       |
| <input checked="" type="checkbox"/> Rebecca Walker, FBUSD<br><input type="checkbox"/> Caroline Carine, Alt.   | <input checked="" type="checkbox"/> Mark Westerburg, WUSD<br><input type="checkbox"/> Alt.                | <input checked="" type="checkbox"/> Jason Iversen, UUSD<br><input type="checkbox"/> Beth Kirkley, Alt. |

**STAFF PRESENT:** Joanna Olson, Executive Director; Randi Sanchez Mellus, HR Manager; Mandie Rojas, CFO

**CALL TO ORDER** Jim Brown called the meeting to order at 7:46 am.

**PUBLIC INPUT**

None

**PAST MINUTES/AGENDA**

- Approval September 19, 2018 minutes (B. Bloom, MCOE, motions to approve, J. Iversen, UUSD seconds)
- Approval October 17, 2018 agenda (J. Iversen, UUSD, motions to approve, W. Galletti, PAUSD seconds)

Jim requested to move the closed session to the top of agenda due to time constraints.

**CLOSED SESSION:**

- ED Contract Action: Board presented current Executive Director, Joanna Olson with a 5% increase in a one (1) year contract. J. Olson accepted this contract, effective November 1, 2018.
- Clinical Manager Pay scale Action: Board requests Executive Director to return with recommendations for Clinical Director and Clinical Manager pay scales.

**ACTION ITEMS**

None

**PROGRAM REPORTS**

- Juvenile Hall may reduce funding to Foundations an alcohol and other drugs prevention program for youth. The E.D. and Chief Locatelli plan to meet to discuss program deliverables and alternative services.
- Juvenile Probation might look at being part of the JPA, according to Izen Locatelli.
- Fort Bragg PEI staff have been participating in anti-bullying curriculum in the schools.
- The Ukiah YAP event was held on September 22<sup>nd</sup> and was well attended, estimated at 1500 youth in attendance. Event change this year included involving more leadership groups from the schools.
- Anderson Valley schools are being served by PEI youth workers.
- 2bu has changed to include all genders, rebranded as "Link Up Apparel" with media press scheduled soon.
- Shelter services transitioning staff. Rachel Young, MFTI .5 FTE JH and .375FTE K's Place.

Title IV-E trainings on calendar:

- Daughters of Tradition

- Gender Diverse Youth
  - How to Talk to Youth about Drugs
  - Harm Reduction
  - Practical Application to Trauma Informed Care
  - Mending Broken Hearts
  - Latino Cultural Competency
  - Motivational Interviewing, intermediate and advance
- Amanda Archer, Program Manager is assisting youth in obtaining aftercare services and apartments after exit. Housing assistance is obtained through CDC.
  - Joanna is actively involved in the Childhood Trauma Action Team, formerly Children’s Action Committee (CAC).
  - Ongoing trainings are: SoS, Title IV-E listed above, and Charlie Seltzer grant writing training session.

CFO, Mandie Rojas reported:

- Escape accounting software update still has challenges that are time consuming.
- Mandie is scheduled for an Escape training at the end of the month.
- Final year-end report is not ready due to the challenges in Escape.
- Agency audit is scheduled for December, using Negro and Negro.

**OTHER BUSINESS**

- Board discussed date change for November Board meeting, due to the Thanksgiving holiday. Board agrees to meet November 28, 2018. Requested Randi send out reminder to board.

**ADJOURNMENT**

Board Chair, Jim Brown, adjourned the meeting at 8:45 a.m.

**NEXT MEETING**

**November 28, 2018, 7:45 a.m. at MCYP**

**Minutes submitted by:** Randi Sanchez, Human Resources Manager