

MENDOCINO COUNTY YOUTH PROJECT
Board of Directors
Meeting Minutes
March 20, 2019 Wednesday

BOARD MEMBERS ATTENDING: (=PRESENT, =ABSENT)

<input checked="" type="checkbox"/> Dave McQueary, City Ukiah PD	<input checked="" type="checkbox"/> Barbara Bloom, MCOE Interim Chair	<input type="checkbox"/> Warren Galletti, PAUSD
<input type="checkbox"/> Sean Kaiser, City of Ukiah PD	<input checked="" type="checkbox"/> Michelle Hutchins, Alt.	<input type="checkbox"/> Alt.
<input checked="" type="checkbox"/> Rebecca Walker, FBUSD	<input checked="" type="checkbox"/> Mark Westerburg, WUSD	<input checked="" type="checkbox"/> Jason Iversen, UUSD
<input type="checkbox"/> Caroline Carine, Alt.	<input type="checkbox"/> Alt.	<input type="checkbox"/> Beth Kirkley, Alt.

STAFF PRESENT: Joanna Olson, Executive Director; Mandie Rojas, CFO; Randi Sanchez Mellus, HR Manager

CALL TO ORDER Jason Iversen, Interim Chair Alternate, called the meeting to order at 7:50 a.m.

PUBLIC INPUT

None

PAST MINUTES/AGENDA

- Approval February 20, 2019 minutes (M. Westerburg, WUSD motions to approve; D. McQueary, City Ukiah PD seconds)
- Approval March 20, 2019 agenda (B. Walker, FBUSD, motions to approve; B. Bloom, MCOE seconds)

ACTION ITEMS

None

OTHER BUSINESS

None

PROGRAM REPORTS

Executive Director, Joanna Olson reported on the following:

- The FY 18/19 revenue has remained consistent with the February reporting, with exception of Shelter Services exceeding \$500,000. Highest revenue of record for this program.
- Managers are holding a retreat the following week, the training topic will be Strengthening Professional Ethics and Boundaries, Charlie Seltzer will facilitate.
- Review of current contracts. Joanna will be contacting schools to discuss 2019-20 contracts.
- B. Bloom inquires about Manchester schools receiving services. MCYP has been attempting to work with Manchester for some time, but the timing and coordination has been conducive for the 18/19 school year. The goal is to connect with Manchester in April for FY 19/20.
- South Coast MFT Intern, Isis Skarra-Pergler-Stoffers will be going out on maternity leave this summer and most likely not return. Isis had shared that the district contacted her regarding a school-based position, which is supported by the Youth Project. A challenge for this position has been meeting the

high level of student referrals in a part time position coupled with the tremendous paper work required by Medi-Cal (MCYP funding source).

- Staff changes: Jade Morgan Administrative Assistant is no longer with the agency, and MCYP has hired Sarah Hoffart for the afternoon receptionist. MCYP has hired three new Support Counselors for the Shelter Services program. Tedi Wipf wa hired as a full time Therapist. The PEI Director is on administrative leave, with the E.D. overseeing staff and program services.
- The new Cal OES funded shelter opened March 1st with 4 of 6 beds filled. This two-year program will take on the name "Levine House" and the emergency 45-day shelter is "K's Place."
- An overview of PEI Youth workers assignments, projects and school based sites they serve.

CFO, Mandie Rojas reports on the following:

- Nigro & Nigro provided the final FY1718 audit report. No changes were warranted from the draft report; audit highlights remain the same as last reported.
- Fund Balance Analysis was provided; yearend fund balances for both MCYP and MFYS.
- Analysis provided FY 2012-13 to FY 2017-18, indicating consistent increase annually.
- Total increase of 9.63% in combined Fund Balance from FY1617 to FY1718
- Under current Executive Administration, average of 26.95% annual increase in combined Fund Balance from FY1415 to FY1718
- Overall increase of 107.8% from FY1415 to FY1718 with combined fund balance increasing from an ending balance of \$175,586 in FY1415 to ending balance \$442,576 at yearend FY1718 providing total of \$266,990 increased Fund Balance

CLOSED SESSION: None

ADJOURNMENT: Interim Board Chair, Barbara Bloom motions to adjourn; Dave McQueary seconds. Meeting adjourned at 8:38 a.m.

NEXT MEETING: April 17, 2019, 7:45 a.m. at MCYP

Minutes submitted by: Randi Sanchez, Human Resources Manager