

MENDOCINO COUNTY YOUTH PROJECT
Board of Directors
Meeting Minutes
May 15, 2019 Wednesday

BOARD MEMBERS ATTENDING: (=PRESENT, =ABSENT)

<input checked="" type="checkbox"/> Dave McQueary, City Ukiah PD	<input checked="" type="checkbox"/> Barbara Bloom, MCOE Interim Chair	<input checked="" type="checkbox"/> Warren Galletti, PAUSD
<input type="checkbox"/> Sean Kaeser, City of Ukiah PD	<input checked="" type="checkbox"/> Michelle Hutchins, Alt.	<input type="checkbox"/> Alt.
<input type="checkbox"/> Rebecca Walker, FBUSD	<input checked="" type="checkbox"/> Mark Westerburg, WUSD	<input checked="" type="checkbox"/> Jason Iversen, UUSD
<input type="checkbox"/> Caroline Carine, Alt.	<input type="checkbox"/> Alt.	<input type="checkbox"/> Beth Kirkley, Alt.

STAFF PRESENT: Joanna Olson, Executive Director; Mandie Rojas, CFO; Nora Bertorelli, Administrative Assistant

CALL TO ORDER Barbara Bloom, Interim Chair, called the meeting to order at 7:54 a.m.

PUBLIC INPUT

None

PAST MINUTES/AGENDA

- Approval March 20, 2019 minutes (J. Iversen, UUSD motions to approve, M. Westerburg, WUSD seconds)
- Approval May 15, 2019 agenda (W. Galletti, PAUSD motions to approve, J. Iversen seconds)

ACTION ITEMS

None

OTHER BUSINESS

None

PROGRAM REPORTS

Executive Director, Joanna Olson reported on the following:

- Fiscal year 18/19 revenue, no changes.
- Fiscal year 19/20 revenue, developing contracts.
- Non Profit of the Year award was received by the agency on May 10th
- MFYS Annual Youth Art Event was held on May 3rd
- JLLS Scholarship Applications have been received and will be judged.
- Strategic Plan – inner agency revisions of personal policies and desk manuals continue to be worked on.
- Carter Grissom is no longer with the agency, Joanna Olson, Executive Director is overseeing the PEI program. The Program Manager / Program Director job description is under review, posted late May.
- Jan Phallen-Fike is no longer employed with MCYP, having vacated her position with Shelter Services.
- MCYP will be celebrating the Non Profit of the Year at the agency All Staff meeting to be held May 17th. Both MCYP and MFYS board members are welcome to attend and share lunch with the team.

- The position of receptionist will be open as of May 17th. Sarah Hoffart accepted a full time position with Family and Children's Services as an eligibility worker.

Clinical Services – No Report

CFO, Mandie Rojas reports on the following:

- Medi-cal site certification pending.
- CalOES desk compliance in the process
- FY1920 Contracts in the process
- YTD Financial reports show a deficit due to pending Title IV-E invoicing

PEI, Joanna Olson reports on the following:

- School Contracts are continuing in most schools. Update to follow at the June board meeting.
- Through respite work with Tapestry, a youth was placed.
- MCYP Youth workers are settling into the new location on South Main street, downtown Ukiah.

Shelter Services, Joanna Olson reports on the following:

- Shelters are full
- A therapist is working part time in the shelters
- There is need to hire a therapist at .5 FTE

CLOSED SESSION: None

ADJOURNMENT: Interim Board Chair, Barbara Bloom, adjourned the meeting at 8:38 a.m.

NEXT MEETING: June 19, 2019, 7:45 a.m. at MCYP

Minutes submitted by: Nora Bertorelli, Administrative Assistant