

MENDOCINO COUNTY YOUTH PROJECT
Board of Directors
Meeting Minutes
September 18, 2019

BOARD MEMBERS ATTENDING: (=PRESENT, =ABSENT)

Dave McQueary, City Ukiah PD
 Sean Kaeser, City of Ukiah PD

Michelle Hutchins, MCOE
 Gina Danner, MCOE Alt.

Warren Galletti, PAUSD
 Alt.

Rebecca Walker, FBUSD
 Caroline Carine, Alt.

Mark Westerburg, WUSD
 Alt.

Jason Iversen, UUSD
 Beth Kirkley, Alt.

STAFF PRESENT: Joanna Olson, Executive Director; Mandie Rojas, CFO; Randi Sanchez-Mellus, HR Manager

CALL TO ORDER Jason Iversen, Interim Vice Chair, called the meeting to order at 7:49 a.m.

PUBLIC INPUT

None

PAST MINUTES/AGENDA

- Approval of May 15, 2019 minutes (W. Galletti, PAUSD motions to approve, D. McQueary, UPD seconds)
- Approval September 18, 2019 agenda (W. Galletti, PAUSD motions to approve, B. Walker seconds)

ACTION ITEMS

- Appointment of Board Chair:
 - J. Iversen, UUSD, nominates himself as the Vice Chair.
 - D. McQueary nominates himself as Chair.
 - All in favor.
- MFYS cost allocation:
 - Mandie Rojas, CFO presents cost allocation plan, changes based on how MFYS/MCYP conducts business.
B. Walker motions for approval, W. Galletti seconds
 - All in favor.
- Mandie Rojas, CFO presents the 19-20 draft budget:
 - Discussion by board and MCYP staff regarding report, reserves, and trends in community funding.
- Clinical Director salary schedule:
 - Discussion regarding overall FTE level decreased for FY 19-20.

- Discussion on sliding the scale annually (until it reaches fair market value for position) by removing bottom step and increase/add one step on the top end of scale. Board agrees this is conservative yet fair.
 - Slide scale to replace step 1 at \$30.15, increase 4% in each step (as is currently), Step 8 becomes \$39.68.
 - Executive Director requests this change to retro-active to fiscal year 19-20, board agrees that would be appropriate.
- Due to drop calls of board members' attendance via conference call, the quorum was lost. Table votes on 19-20 Budget and Clinical Director salary schedule for next month's approval.

OTHER BUSINESS

None

PROGRAM REPORTS

- Executive Director, Joanna Olson reported that program and agency updates were in the board packet and due to the meeting having exceeded the scheduled time frame, unless the board had questions, the meeting could be adjourned. No questions by the board.

ADJOURNMENT:

- D. McQueary motions to adjourn meeting, B. walker seconds. Meeting adjourned at 9:00am.

NEXT MEETING: October 16, 2019, 7:45 a.m. at MCYP

Minutes submitted by: Randi Sanchez-Mellus, Human Resources Manager