

MENDOCINO COUNTY YOUTH PROJECT
Board of Directors
Meeting Minutes
October 16, 2019

BOARD MEMBERS ATTENDING: (=PRESENT, =ABSENT)

Dave McQueary, City Ukiah PD
 Sean Kaeser, City of Ukiah PD

Michelle Hutchins, MCOE
 Gina Danner, SELPA

Warren Galletti, PAUSD
 Alt.

Rebecca Walker, FBUSD
 Caroline Carine, Alt.

Mark Westerburg, WUSD
 Alt.

Jason Iversen, UUSD
 Beth Kirkley, Alt.

STAFF PRESENT: Joanna Olson, Executive Director; Mandie Rojas, CFO; Randi Sanchez-Mellus, HR Manager

CALL TO ORDER Jason Iversen, Vice Chair, called the meeting to order at 7:47 a.m.

PUBLIC INPUT

None

PAST MINUTES/AGENDA

- Approval of September 18, 2019 minutes (R. Walker FBUSD motions to approve, W. Galletti, PAUSD seconds)
- Approval of October 16, 2019 agenda (M. Westerburg, WUSD motions to approve, S. Kaeser, UPD seconds)

ACTION ITEMS

- Approval of Clinical Director salary schedule:
 - Discussion continued from previous month, MCYP removed step 1, slide scale (to make step 2 the new step 1) and add 4% to the end and that becomes the new step 8.
 - Change would be retroactive to July 1, 2019 for current Clinical director who has been capped for three years.
 - G. Danner motions to approve Clinical Director pay scale with retroactive to July 1, 2019, M. Westerburg seconds.
 - All in favor; S. Kaeser abstaining.
- Approval of DRAFT 1920 Budget:
 - Mandie Rojas, CFO presents two versions of the budget. Version rv2 includes Clinical Director proposed pay scale increase, version rv3 does not include increase in Clinical Director pay scale.
 - Due to approval of the increase in Clinical Director pay scale, board reviews draft budget version rv2 for approval.
 - Discussion regarding budget items. Board requests line items in a clearer format for board at a future meeting.
 - R. Walker motions for approval, S. Kaeser seconds.
 - All in favor.

OTHER BUSINESS

Board requests sub-committee of David McQueary, Jason Iversen and Becky Walker to discuss MCYP budget and salaries moving forward. Staff to be present are: Joanna Olson, Mandie Rojas, and Randi Sanchez Mellus. Board to discuss the timing of that meeting after next meeting.

CLOSED SESSION

- Executive Director contract
 - Outcome: Board approved to renew Executive Director's contract for November 1, 2019 to October 31, 2020.
 - Contract amount to remain the same, pending the year-to-date statement of Financial Activities, the Board will evaluate in April of 2020 whether to grant ED a 4% increase to this contract, retroactive to November 1, 2019. Both MCYP Board and ED will discuss applying the increase at time (if applicable).

PROGRAM REPORTS

- Executive Director, Joanna Olson reports that program and agency updates are in the board packet and due to the meeting having full agenda unless the board has questions, the meeting could be adjourned. No questions by the board.

ADJOURNMENT:

- J. Iversen motions to adjourn meeting, R. walker seconds. Meeting adjourned at 8:53am.

NEXT MEETING: November 20, 2019, 7:45 a.m. at MCYP

Minutes submitted by: Randi Sanchez-Mellus, Human Resources Manager