

MENDOCINO COUNTY YOUTH PROJECT
Board of Directors
Meeting Minutes
July 15, 2020
via Zoom

BOARD MEMBERS ATTENDING: (=PRESENT, =ABSENT)

<input checked="" type="checkbox"/> Noble Waidelich, City Ukiah PD	<input checked="" type="checkbox"/> Michelle Hutchins, MCOE	<input checked="" type="checkbox"/> Warren Galletti, PAUSD
<input type="checkbox"/> Sean Kaeser, City of Ukiah PD	<input type="checkbox"/> Gina Danner, MCOE Alt.	<input type="checkbox"/> Alt.
<input checked="" type="checkbox"/> Rebecca Walker, FBUSD	<input checked="" type="checkbox"/> Mark Westerburg, WUSD	<input type="checkbox"/> Jason Iversen, UUSD
<input type="checkbox"/> Caroline Carine, Alt.	<input type="checkbox"/> Alt.	<input type="checkbox"/> Beth Kirkley, Alt.

STAFF PRESENT: Joanna Olson, Executive Director; Mandie Rojas, CFO; Randi Sanchez-Mellus, HR Manager

CALL TO ORDER: Board Chair, M. Hutchins calls meeting to order at 7:48 a.m.

PUBLIC INPUT

None

DISCUSSION

Board and MCYP staff present held conversation and possible solutions to how public who do not have access to internet attend meeting.

PAST MINUTES/AGENDA

- Approval of February 19, 2020 minutes (W. Galletti motions to approve, N. Waidelich, seconds)
- Approval July 15, 2020 agenda (W. Galletti motions to approve, N. Waidelich seconds)

ACTION ITEMS

Discussion of budget.

- Alcohol and Other Drug Counselor Salary Schedule
 - W. Galletti motions to support. M. Westerburg seconds.
 - All in favor.
- Record Retention Policy (revision)
 - N. Waidelich motions to support. W. Galletti seconds.
 - All in favor.
- Procurement Policy
 - N. Waidelich motions to support. W. Galletti seconds.
 - All in favor.
- Clinical Manager Salary Schedule Step Increase
 - W. Galletti motions to support. M. Westerburg seconds.
 - All in favor.

PROGRAM REPORTS

Executive Director, Joanna Olson reports the following:

- Staffing changes, working with families effected by Covid-19 exposure, childcare closures, reduction of hours, etc.
- Discusses the unprecedented time of loss, unlike the last 5 years of growth.
- MCYP has been funded for several school based services contracts.
- Discussion over board inquiry about the federal loans provided for Covid-19 relief. MCYP funding does not qualify due to the Covid funds being loans. B. Walker suggested looking into small funds to support. Mandie speaks to funding streams being reimbursed based.
- Speaks to our grant funders and how they want us to expend our services.

CFO, Mandie Rojas reports on the following:

- Speaks to the 1819 fiscal year end. MCYP had a loss of \$5k.
- Reports that counseling and shelter are strong with CHAT having a \$70,000 increase.
- CalOES funds have allowed us to apply for a zero (0%) match now since the Covid-19 pandemic, as opposed to before when it required 20%. Shared that with MCYP receiving 5 CalOES grants with zero match makes a huge difference in funding.
- M. Hutchins inquires what MCYP plans to do with contracts if schools are forced to do distance learning. J. Olson discusses that youth workers are collaborating with schools to provide PEI and counseling though Google chromebooks.
- PEI has Developed Instagram account with prevention activities, groups, anger management and are partnering with probation. Working creatively with school sites to see what works best and how we can improve.
- Joanna notes that if we are not contracted with schools, reduce staff hours to make budget work.

OTHER BUSINESS

None

CLOSED SESSION

None

ADJOURNMENT:

- Board chair M. Hutchins adjourned at 8:35am.

NEXT MEETING: September 15, 2020, 7:45 a.m. at MCYP

Minutes submitted by: Randi Sanchez-Mellus, Human Resources Manager