

MENDOCINO COUNTY YOUTH PROJECT

776 S. State Street, Suite 107, Ukiah, CA 95482

707-463-4915 (phone) 707-463-4917 (fax)

www.mcyp.org

SUBSTANCE ABUSE (AOD) COUNSELOR Shelter / Prevention & Early Intervention Services

LOCATION: Ukiah

REPORTS TO: Shelter Services Program Director

THE POSITION: Full Time Substance Abuse (AOD) Counselor with flexibility in the number of hours worked. AOD Counselor will perform professional counseling and case management to adolescent and Transition Aged Youth (TAY age 16-24) clients who abuse various substances and/or have emotional problems. AOD Counselor will work in collaboration with other MCYP staff who share clients to provide wrap around services to youth receiving services.

DUTIES AND RESPONSIBILITIES:

- Provide AOD counseling and education to develop and implement goals with action plans that progress individuals towards healthy lifestyles and behavior change
- Utilize interventions including, but not limited to, prevention, crisis intervention, Motivational Interviewing techniques and strengths based approaches
- Case Management including screening, assessments, treatment planning, referrals, documentation, report and record keeping
- Facilitate AOD activities and psychoeducational groups
- Attend team meetings and clinical supervision
- Collaborate with community partners and schools to deliver best outcome for youth and young adults
- Conduct outreach for AOD services
- Other duties as assigned

REQUIREMENTS:

Minimum:

- Alcohol and Other Drug Studies Certificate from an accredited college or university
- Passed the CATC exam or is registered with an accredited agency

Special/Requirements:

- Within five (5) years of registration, MUST obtain Certification from a California Alcohol and Drug Programs (ADP) approved certifying organization pursuant to California Code of Regulations, Chapter 8: Certification of Alcohol and Other Drug Counselors.
- Personal qualities of integrity, credibility, and commitment to the mission of the Youth Project

Preferred:

- 3 years experience working in the field of Substance Use Disorders
- Experience using the EXYM platform
- Competent in the 12 core functions
- Bi-lingual (Spanish)
- Cultural sensitivity with at risk populations and the under-served
- Comfortable with navigation of human service agencies
- Experience in Trauma Informed and Harm Reduction frameworks

THE PROGRAM: MCYP operates a short-term housing program for young adults, ages 16-24 homeless youth, who are in need of temporary housing, support services and care management. The program uses the Positive Youth Development approach to work towards obtaining a high level of involvement from the residents served in making a successful transition to more permanent housing. Residents are provided with supportive services including: transitional living planning assistance, life skills education, assistance in preparing for and obtaining employment, group and individual counseling, education and counseling designed towards prevention and treatment of substance abuse and referral to other resources in support of strengthening healthy life choices and life skills.

THE AGENCY: The Youth Project's mission is to empower, guide, counsel and support children, youth, young adults and families from Mendocino County's many diverse communities to make healthy life choices, maximize potential, and become productive citizens. The agency has been providing services throughout Mendocino county since 1974. Current programs include the Youth Action Program that partners with school districts, the county and community agencies to bring prevention education and early intervention services to youth, youth driven prevention activities, and 24/7 crisis response with emergency respite for youth at risk of runaway homelessness. The Counseling Services program offers therapeutic mental health treatment including specialized services to victims of crime. Counseling services are provided at agency sites as well as in schools, Juvenile Hall and in the community. The Transition Aged Youth Services program provides temporary and long-term housing to homeless youth who are victims of crime; residents are offered counseling services, and life skills case management with an end goal of transitioning to permanent housing. The Mendocino Supervised Visitation program offers safe connections between children and non-custodial parents during court involved custody proceedings. The agency encompasses a non-profit affiliate, Mendocino Family & Youth Services, which supports the Youth Project's positive youth development special activities.

CONDITIONS OF EMPLOYMENT: Successful candidate must submit references and personal background check (includes FBI fingerprinting and DMV check). Candidate must have own car, possess a valid California driver's license, provide a DMV print out, proof of current automobile liability insurance (\$100,000/\$300,000) and be willing to travel locally (with reimbursed mileage @ Federal reimbursement rate).

SALARY: Substance Abuse (AOD) Counselor \$23.29 to \$30.65 per hour

BENEFITS: Health insurance for employee and family (including domestic partners), 18 days paid vacation, 12 days sick leave, CAL PERS retirement (no Social Security). Reciprocity with other government/school retirement systems may be possible, optional dental and AFLAC, disability insurance.

START DATE: Negotiable

RECRUITMENT CLOSES: When position has been filled

TO APPLY: Please submit ALL of the following documents to Randi Sanchez-Mellus, at the address above or email rsmellus@mcyp.org

1. MCYP employment application with reference information
2. Cover letter indicating why you are applying for this position
3. Resume
4. Copy of current clinical license, college degree(s) and additional post-graduate training and/or certifications

Application forms may be obtained on our website, by mail, e-mail, or fax.

MCYP IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. Applicants may obtain a copy of our EEO Policy on request.