

MENDOCINO COUNTY YOUTH PROJECT

Board of Directors

Meeting Minutes

October 21, 2020

via Zoom

BOARD MEMBERS ATTENDING: (=PRESENT, =ABSENT)

Noble Waidelich, City Ukiah PD

Michelle Hutchins, MCOE

Warren Galletti, PAUSD

Sean Kaeser, City of Ukiah PD

Gina Danner, MCOE Alt.

Alt.

Carla Leach, FBUSD

Mark Westerburg, WUSD

Jason Iversen, UUSD

Rebecca Walker, Alt.

Alt.

Beth Kirkley, Alt.

STAFF PRESENT: Joanna Olson, Executive Director; Mandie Rojas, CFO; Randi Sanchez-Mellus, HR Manager

CALL TO ORDER: Board Chair, M. Hutchins calls meeting to order at 7:45 a.m.

PUBLIC INPUT

None

PAST MINUTES/AGENDA

- Approval of September, 16 2020 minutes
 - Correction needed: revision of general conversation. With correction; N. Waidelich motions to approve, W. Galletti, seconds
- Approval October, 21 2020 agenda (J. Iversen motions to approve, W. Galletti seconds)

ACTION ITEMS

- Approval of 20-21 Draft Budget
 - Discussion about PEI lease remaining through Fiscal Year.
 - M. Westerburg motions to approve, C. Leach seconds. All in favor.

PROGRAM REPORTS

Executive Director, Joanna Olson reports the following:

- Shares that MCYP was awarded the Federal grant Basic Center that supports PEI services.
- Reviews budgets items listed in report
- Awaiting MHSA grant award announcement
- Staffing changes
- Updates board on tech contract quotes

CFO, Mandie Rojas reports on the following:

- MCYP had a profit of \$5900 at the end of September
- Reviews extensive budget reports board requested

OTHER BUSINESS

None

CLOSED SESSION

- Executive Director Contract.
 - M. Westerburg motions to approve, W. Galletti seconds. All in favor to continue ED contract for another year.
 - Board Chair will edit final draft of contract and provide to MCYP Human Resources and ED the following week.

ADJOURNMENT:

- Board chair M. Hutchins adjourned at 8:32am.

NEXT MEETING: November 18, 2020, 7:45 a.m. at MCYP

Minutes submitted by: Randi Sanchez-Mellus, Human Resources Manager