

MENDOCINO COUNTY YOUTH PROJECT
Board of Directors
Meeting Minutes
June 16, 2021
via Zoom

BOARD MEMBERS ATTENDING: (=PRESENT, =ABSENT)

<input checked="" type="checkbox"/> Cedric Crook, City Ukiah PD	<input checked="" type="checkbox"/> Michelle Hutchins, MCOE	<input checked="" type="checkbox"/> Warren Galletti, PAUSD
<input type="checkbox"/> Noble Waidelich, City of Ukiah PD	<input type="checkbox"/> Gina Danner, MCOE Alt.	<input type="checkbox"/> Alt.
<input checked="" type="checkbox"/> Carla Leach, FBUSD	<input checked="" type="checkbox"/> Mark Westerburg, WUSD	<input checked="" type="checkbox"/> Jason Iversen, UUSD
<input type="checkbox"/> Rebecca Walker, Alt.	<input type="checkbox"/> Alt.	<input type="checkbox"/> Beth Kirkley, Alt.

STAFF PRESENT: Joanna Olson, Executive Director; Randi Sanchez-Mellus, HR Manager; Mandie Rojas COO/CFO; Aurelie Clivaz, Training Director; Amanda Archer, YSP Program Director

CALL TO ORDER: Board Chair, M. Hutchins calls meeting to order at 7:45 a.m.

PUBLIC INPUT

None

PAST MINUTES/AGENDA

- Approval of May 19, 2021 minutes (J. Iversen motions to approve, C. Crook seconds)
- Approval June 16, 2021 agenda (J. Iversen motions to approve, W. Galletti seconds)

PROGRAM REPORTS

Executive Director, Joanna Olson reports the following:

- Update of how MCYP is moving in the direction of more in-person work schedules.
- Update on Covid-19 precautions taken while moving towards in-person services.
- JPA will be updated with new participants.
- Brief overview of budget, estimated at \$1.6 million in growth.
- J. Iversen requested break down of long term sustainability budget. Joanna clarified what grant funding terms the budget referenced and how it is sustainable.
- Discussion held over specific grants, contracts and budgeting.
- Shared staffing update

COO/CFO, Mandie Rojas reports the following:

- Shared an overview of significant changes in the budget, Medi-Cal and CoC being the largest.
- Clarifies that there is a projected increase of \$62,000 if MCYP is able to staff according to the budget.
- Discussion is held regarding the proposed salary schedule, with questions answered by M. Rojas and J. Olson jointly.

ACTION ITEMS

- Recommended Salary Schedule

- M. Westerburg motions to approve, C. Leach seconds
- 4 of 6 board members approve.

- Recommended Sign on Bonus
 - No motion for approval.
 - Discussion is held suggesting alternatives.

OTHER BUSINESS

Mark Westerburg shared his retirement and his replacement board member is incoming Superintendent, Joe Aldridge.

SESSION ADJOURNMENT:

Board chair M. Hutchins adjourned regular session at 9:05am

CLOSED SESSION

Executive Director Salary compensation

NEXT MEETING: July 21, 2021 7:45 a.m. at MCYP

Minutes submitted by: Randi Sanchez-Mellus, Human Resources Manager